



THE  
**STAUNTON ARMS**  
COUNTRY FREEHOUSE

**Location**

The Staunton Arms Staunton in the Vale NG139PE

**Description:**

**Coronavirus (COVID-19) Risk Assessment**

ACTIVITY	PERSON AT RISK	SIGNIFICANT HAZARDS	RISK			RISK CONTROL MEASURES	RESIDUAL RISK		
			L	S	R		L	S	RR
General	Individual Workers	<p>Any employee who, Has a high temperature or a new persistent cough - follow the guidance on self-isolation.</p> <p>Is a vulnerable person (by virtue of their age, underlying health condition, clinical condition or are pregnant).</p> <p>Is living with someone in self-isolation or a vulnerable person.</p>	5	5	25	<ul style="list-style-type: none"> <li><b>Self-Isolation:</b> <b>Anyone who meets one of the hazards noted should not come to site.</b></li> </ul>	1	5	5

ACTIVITY	PERSON AT RISK	SIGNIFICANT HAZARDS	RISK			RISK CONTROL MEASURES	RESIDUAL RISK		
			L	S	R		L	S	RR
Someone falling ill whilst at work	Individual Workers	Passing on Coronavirus to work colleagues or first aiders.	4	4	16	<ul style="list-style-type: none"> <li>Return home immediately.</li> <li>Avoid touching anything.</li> <li>Cough or sneeze into a tissue and put it in a bin, or if they do not have any tissues, cough and sneeze into the crook of the elbow.</li> <li>They must then follow the guidance on self-isolation and not return to work until their period of self-isolation has been completed.</li> </ul>	2	4	8
Travel to work	Individual Workers Other persons using transport	Contacting Coronavirus from colleagues	4	4	16	<ul style="list-style-type: none"> <li>Adequate parking arrangements for additional cars and bicycles.</li> <li>Other means of transport to avoid public transport e.g. cycling.</li> <li>Providing hand cleaning facilities at entrances and exits. This should be soap and water wherever possible or hand sanitiser if water is not available.</li> </ul> <p><b>Note:</b> Consider how someone would get home if they were taken ill at work</p>	2	4	8
Management of Site Access Points	Individual Workers	Contacting Coronavirus from colleagues	4	4	16	<ul style="list-style-type: none"> <li>Introduce staggered start and finish times to reduce congestion and contact at all times.</li> <li>Monitor site access points to enable social distancing – you may need to change the number of access points, either increase to reduce congestion or decrease to enable monitoring.</li> <li>Remove or disable entry systems that require skin contact e.g. fingerprint scanners.</li> <li>Require all workers to wash or clean their hands</li> </ul>	1	4	4

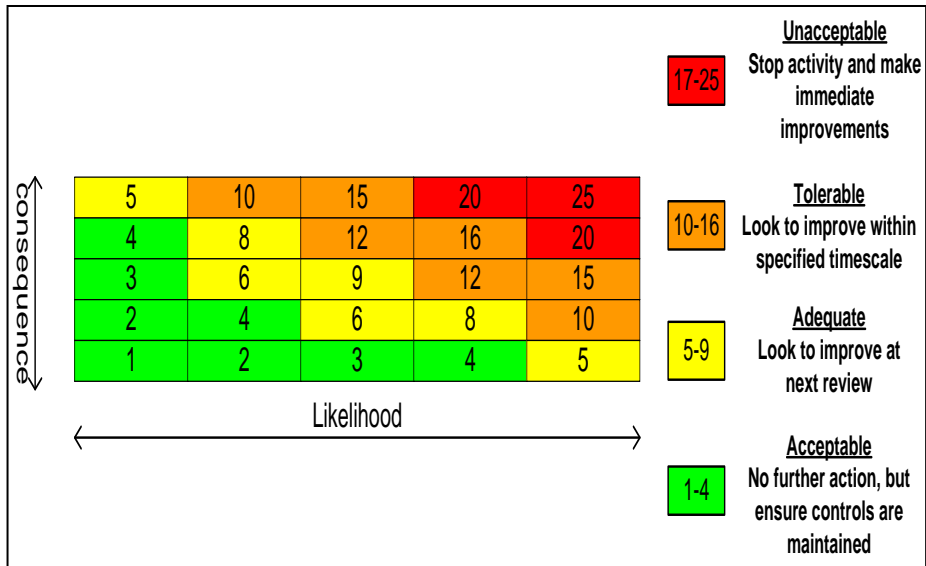
ACTIVITY	PERSON AT RISK	SIGNIFICANT HAZARDS	RISK			RISK CONTROL MEASURES	RESIDUAL RISK		
			L	S	R		L	S	RR
						<ul style="list-style-type: none"> <li>before entering or leaving the site.</li> <li>Allow plenty of space (two metres) between people waiting to enter site (Mark hoardings or pavements).</li> <li>Regularly clean common contact surfaces in reception, office, access control and delivery areas e.g. scanners, screens, telephone handsets, desks, particularly during peak flow times.</li> </ul>			
Potential virus spread via poor hygiene (hand washing)	Individual Workers	Spreading Coronavirus to colleagues	4	4	16	<ul style="list-style-type: none"> <li>Provide additional hand washing facilities to the usual welfare facilities if a large spread out site or significant numbers of personnel on site.</li> <li>Ensure soap and fresh water is readily available and kept topped up at all times.</li> <li>Provide hand sanitiser where hand washing facilities are unavailable.</li> <li>Regularly clean the hand washing facilities and check soap and sanitiser levels.</li> <li>Provide suitable and sufficient rubbish bins for hand towels with regular removal and disposal.</li> <li>Sites will need extra supplies of soap, hand sanitiser and paper towels and these should be securely stored.</li> </ul>	2	4	8
Unsanitary toilet conditions	Individual Workers	Spreading Coronavirus to colleagues	4	4	16	<ul style="list-style-type: none"> <li>Restrict the number of people using toilet facilities at any one time e.g. use a welfare attendant.</li> <li>Wash hands before and after using the facilities.</li> <li>Enhance the cleaning regimes for toilet facilities</li> </ul>	2	4	8

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			L	S	R		L	S	RR
						<p>particularly door handles, locks and the toilet flush.</p> <ul style="list-style-type: none"> <li>• Portable toilets should be avoided wherever possible, but where in use these should be cleaned and emptied more frequently.</li> <li>• Provide suitable and sufficient rubbish bins for hand towels with regular removal and disposal.</li> </ul>			
Poor management of canteen facilities & eating arrangements	Individual Workers	Spreading Coronavirus to colleagues	4	4	16	<ul style="list-style-type: none"> <li>• The workforce should also be required to stay on site once they have entered it and not use local shops.</li> <li>• Dedicated eating areas should be identified on site to reduce food waste and contamination.</li> <li>• Break times should be staggered to reduce congestion and contact at all times.</li> <li>• Hand cleaning facilities or hand sanitiser should be available at the entrance of any room where people eat and should be used by workers when entering and leaving the area.</li> <li>• Workers should sit 2 metres apart from each other whilst eating and avoid all contact.</li> <li>• Where catering is provided on site, it should provide pre-prepared and wrapped food only.</li> <li>• Payments should be taken by contactless card wherever possible.</li> <li>• Crockery, eating utensils, cups etc. should not be used.</li> <li>• Drinking water should be provided with enhanced cleaning measures of the tap mechanism introduced.</li> </ul>	2	4	8

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			L	S	R		L	S	RR
						<ul style="list-style-type: none"> <li>• Tables should be cleaned between each use.</li> <li>• All rubbish should be put straight in the bin and not left for someone else to clear up.</li> <li>• All areas used for eating must be thoroughly cleaned at the end of each break and shift, including chairs, door handles, vending machines and payment devices.</li> </ul>			
Working in close proximity of other workers	Individual Workers	Spreading Coronavirus to colleagues	4	4	16	<ul style="list-style-type: none"> <li>• Non-essential physical work that requires close contact between workers should not be carried out.</li> <li>• Work requiring skin to skin contact should not be carried out.</li> <li>• Plan all other work to minimise contact between workers.</li> <li>• Re-usable PPE should be thoroughly cleaned after use and not shared between workers.</li> <li>• Single use PPE should be disposed of so that it cannot be reused.</li> <li>• Stairs should be used in preference to lifts or hoists.</li> </ul>	1	4	4
Work meetings	Individual Workers	Spreading Coronavirus to colleagues	4	4	16	<ul style="list-style-type: none"> <li>• Only absolutely necessary meeting participants should attend.</li> <li>• Attendees should be two metres apart from each other.</li> <li>• Rooms should be well ventilated / windows opened to allow fresh air circulation.</li> <li>• Consider holding meetings in open areas where possible.</li> </ul>	1	4	4

ACTIVITY	PERSON AT RISK	SIGNIFICANT HAZARDS	RISK			RISK CONTROL MEASURES	RESIDUAL RISK		
			L	S	R		L	S	RR
Contaminated surfaces	Individual Workers	Spreading Coronavirus to colleagues	4	4	16	<ul style="list-style-type: none"> <li>• Enhanced cleaning procedures should be in place across the site, particularly in communal areas and at touch points including: <ul style="list-style-type: none"> <li>○ Taps and washing facilities</li> <li>○ Toilet flush and seats</li> <li>○ Door handles and push plates</li> <li>○ Hand rails on staircases and corridors</li> <li>○ Machinery and equipment controls (i.e kitchen equipment)</li> <li>○ Food preparation and eating surfaces</li> <li>○ Telephone equipment</li> <li>○ Key boards, photocopiers and other office equipment</li> </ul> </li> <li>• Rubbish collection and storage points should be increased and emptied regularly throughout and at the end of each day.</li> </ul>	2	4	8

Likelihood	Severity (Consequence)
1 –Very Unlikely – there’s a 1 in a million chance of the hazardous event happening	1 – Insignificant – No Injury
2 – Unlikely – there’s a 1 in 100,000 chance of the hazardous events occurring	2 – Minor – Minor injuries needing first aid
3 – Fairly Unlikely – there’s a 1 in 10,000 chance of the hazardous event happening	3 – Moderate – up to 3 days absence
4 – Likely – there’s a 1 in 1,000 chance of the hazardous event happening	4 – Major – More than 3 days absence
5- Very Likely – there’s a 1 in 100 chance of the hazardous event happening	5 – Catastrophic – Death



**Comments / Significant issues**

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Assessment Completed by: (Print Name)	Signature	Position	Date Produced	Review Date
			24 June 2020	